

## **JOB DESCRIPTION FOR THE POSITION OF MINISTER OF WORSHIP/MUSIC**

**Principal Function:** The principal function of the Minister of Worship/Music is to model, serve, and lead the body of Christ in worship, discipleship, and outreach through the music ministries of the church. The Minister of Worship/Music is responsible to and serves under the authority of the Pastor. The Minister of Worship/Music is responsible to Mt. Yonah Baptist Church through the church's personnel committee for employment requirements and responsibilities.

As noted in the Constitution and Bylaws of Mt. Yonah Baptist Church, the Church Music Organization, under the direction of the Minister of Worship/Music, shall be the music education, training and performance organization of the church. Its task shall be to teach music, training persons to lead, sing and play music, provide music in the church and community, provide and interpret information regarding the work of the church and denomination.

**Job Classification:** Part-time ministry position

### **Responsibilities and Expectations:**

#### **I. Administrative Leadership**

- a. Commit to positive relationships and communication with the pastor, other ministry staff leaders, deacons, church lay leadership, and general church family.
- b. Develop a long-range vision and establish goals for achieving that vision.
- c. Organize, coordinate, communicate, implement, and evaluate the music ministry.
- d. Facilitate the budget of the music ministry.
- e. Mobilize the necessary resources for the music ministry.
- f. Maintain and supervise equipment and instruments.
- g. Coordinate and approve music for weekly worship services
- h. Coordinate and approve music for funerals and weddings, as needed.

#### **II. Congregational Leadership**

- a. Work with the pastor and other worship leadership in developing and implementing meaningful worship experiences for the congregation.
- b. Coordinate music for revivals and other church-wide emphases.

#### **III. Choral Leadership**

- a. Supervise choral ministry development and enlistment.
- b. Be involved in the development of vocalists and musicians through training and discipleship.

#### **IV. Instrumental Leadership**

- a. Provide consistent communication to instrumentalists and other accompanists.
- b. Coordinate the enlistment and development of instrumentalists and vocalists for ministry.
- c. Coordinate the scheduling of all instrumental and vocal ministry activities.

#### **V. Ministerial Leadership**

- a. Be aware of spiritual needs of ministry area.
- b. Be active in discipleship and encouragement in ministry area.
- c. Be involved in assisting those called to music ministry.

#### **VI. Personal Leadership**

- a. Spiritual and Professional Development
  - i. Possess a commitment for continued discipleship, accountability, and Biblical stewardship.

- b. Family
  - i. Spend quality and adequate time with family.
  - ii. Understand and practice Biblical family values.
  - iii. Fulfill the role of Godly husband and father.
  - iv. Practice sound financial habits.
- c. Health and Leisure
  - i. Commit to good physical health.
  - ii. Commit to a positive and professional appearance.
  - iii. Commit to personal time for rest, recreation, and pursuit of hobbies.

**VII. Other duties**

- a. Attend and participate in church events, as appropriate.
- b. Perform other duties as assigned by the pastor.
- c. Comply with all church policies, as well as all local, federal, and state laws.

**Requirements:**

1. A personal relationship with Jesus Christ and a dynamic walk with Him
2. Must be a passionate soul winner
3. A high school diploma (college degree preferred)
4. Musically proficient (strong voice and the ability to play at least one instrument)
5. Competent to lead both contemporary and traditional approaches to worship, while creating an atmosphere of sincere and passionate worship
6. A servant-leadership mindset
7. A passion for fostering inter-generational worship
8. Working knowledge of audio/visual technology for worship
9. Passionate about the vision and values of Mt. Yonah Baptist Church
10. Ability to listen effectively and communicate clearly, both orally and in writing
11. Exceptional speaking skills and the ability to speak confidently before groups.
12. Good organizational, leadership, and people skills
13. Basic ability to use computer software, such as Microsoft Word, PowerPoint, Excel, and Outlook, and Easy Worship
14. Commitment to Biblical Christian principles and teachings, both professionally and personally, and to conduct ministry in accordance with the Baptist Faith and Message
15. Ability to walk, stand, and sit for prolonged periods of time

I have read the above job description and agree to fulfill the responsibilities and requirements described therein.

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Printed Name

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Signature

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Date